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Minutes

Council on Academic Affairs

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9-4-2003

# September 4, 2003

Council on Academic Affairs

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**Agenda for the September 4, 2003 CAA Meeting**

**Items approved:** 03-67, REC 3111, Leisure Education and Facilitation Techniques, New Course  
03-68, REC 4600, Planning and Design of Leisure Facilities, New Course  
03-69, Recreation Administration, "Generalist" and Therapeutic Recreation Programs,  
Revision

**Items Pending:** None.

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## **Council on Academic Affairs**

### **Minutes**

*September 4, 2003*

The September 4, 2003 meeting of the Council on Academic Affairs was held at 2:02 p.m. in Booth Library Conference Room 4440.

**Members present:** Dr. Bock, Mr. Bunker, Dr. Dietz, Ms. Dilworth, Dr. Fewell, Dr. Helsel, Dr. Methven, Dr. Reid, Ms. Samuels, Ms. Sartore, and Ms. Sterling.

**Staff present:** Dr. Herrington-Perry, Dr. Lord, and Ms. Fopay.

**Guests present:** Ms. Evans, Registration; Dr. Higelmire, Recreation Administration; Dr. Holmes-Layman, Recreation Administration; and Mr. Renick, *Daily Eastern News*

#### **I. Minutes**

The minutes of August 28, 2003 were approved as amended. The information for CAA committees located under Committee Reports should read: ACA Selection Committee: None  
ATAC: Pat Fewell

#### **II. Communications:**

1. Academic Waiver Report for August 2003 from the College of Arts & Humanities.

*Dr. Methven noted problems with the following waivers:*

- CAH-04-012 -- *It is not possible to waive three hours of Social and Behavior Sciences/General Education. Is it possible that this should be a substitution rather than a waiver?*
- CAH-04-015 – *The waiver description is unclear. Has the waiver been denied?*

*Dr. Methven explained that he contacted Dean Johnson of the College of Arts and Humanities to seek answers to these questions. Dean Johnson will look into the matter and will reply to Dr. Methven next week.*

#### **III. Committee Reports.**

None were presented.

#### **IV. Items to be Added to the Agenda:**

None were presented.

#### **V. Items Acted Upon.**

##### **1. 03-67, REC 3111, Leisure Education and Facilitation Techniques, New Course**

Dr. Higelmire and Dr. Holmes-Layman presented the proposal and answered questions of the council. The course proposal was amended:

*Change **TR** under 2.b.1. to **Therapeutic Recreation**.*

The motion passed unanimously.

Also, a brief discussion regarding the course proposal language occurred. It was determined that a more detailed discussion should occur after all of the agenda items had been discussed.

This item was approved, *effective Spring 2004*.

**REC 3111. Leisure Education and Facilitation Techniques. (3-0-3) S, Even Numbered Years. Leis Ed.** This course is designed to train students in leisure education theory, leisure education programming and related facilitation techniques. Students will have a variety of experiential opportunities to practice leading leisure awareness, leisure wellness and leisure resource activities. Prerequisites: REC 1320, 2250, or permission of instructor.

## **2. 03-68, REC 4600, Planning and Design of Leisure Facilities, New Course**

Dr. Higelmire presented the proposal and answered questions of the council. The course proposal was amended to reflect the following changes.

- The sentence under 2.b.4. was changed to

The student will write a formal paper on the facility and then give an oral report on assigned date to a panel of park and recreation professionals.

- The grading scale under 2.b.5. was changed to

Grading Scale  
900-1,000 = A  
800-899 = B  
700-799 = C  
600-699 = D

The motion passed unanimously.

This item was approved, *effective Spring 2004*. This course **deletes REC 3600 and 4790**.

**REC 4600. Planning and Design of Leisure Facilities. (4-0-4) F, S. PLAN/DESIGN.** The course will provide students with an understanding of the major planning principles used in the design and development of park and recreation facilities. The relationships existing between human needs and environmental resources will be emphasized. Special consideration will be given to the role which accessibility should play in recreation resource design. Prerequisites: Complete Recreation Administration 1320, 1780, 2250, and 2290 or permission of instructor.

## **3. 03-69, Recreation Administration, "Generalist" and Therapeutic Recreation Programs, Revision**

Dr. Higelmire presented the proposal and answered questions of the council. The motion passed unanimously.

This revision (**See Attachment A**) was approved, *effective Fall 2004*.

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#### 4. Course Proposal Format

There was discussion regarding the language of the course proposal format. As a result, an editorial revision to the section two heading was approved through acclamation. The heading was changed to *Student Learning Objectives and Evaluation*. This revision will be submitted to the Council on Graduate Studies for their approval.

The meeting adjourned at 2:40 p.m.

--Minutes prepared by Janet Fopay

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The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*

***The September 11, 2003 meeting was canceled due to a lack of agenda items.***

#### Agenda

##### Approved Executive Actions:

None.

##### Pending Executive Actions:

None.

## Attachment A

**RECREATION ADMINISTRATION (B.S)**

Department of Recreation Administration programs are accredited by the National Recreation and Park Association.

**Major**

The Recreation Administration major comprises REC 1320, 1780, 2250, 2290, 3550 or 3551, 4600, 3910, 4274, 4275 (6 sem. hrs.), 4740, 4830, 4850; 17 hrs. of REC electives (2500, 3300, 3310, 3510, 3515, 3560, 3860, 3900, 3960, 4741, 4950); 1 hr. of PED activity courses; 6 hrs. of electives from ECN, MGT, ACC and MKT approved by advisor and department chair; and a PSY course approved by advisor and department chair. A suggested plan of study follows:

<b>First Year</b>			
<b>First Semester</b>		<b>Second Semester</b>	
<b>Courses</b>	<b>Hours</b>	<b>Courses</b>	<b>Hours</b>
ENG 1001G .....	3	ENG 1002G .....	3
SPC 1310G .....	3	GEN ED MATH (*) .	3
GEN ED		GEN ED	
HUMANITIES (*).....	3	FINE ARTS (*) .....	3
REC 1780 .....	3	REC 1320 .....	3
GEN ED SCI		GEN ED SCI	
AWARE (*).....	3	AWARE (*).....	4
<b>Total .....</b>	<b>15</b>	<b>Total .....</b>	<b>16</b>

<b>Second Year</b>			
<b>First Semester</b>		<b>Second Semester</b>	
<b>Courses</b>	<b>Hours</b>	<b>Courses</b>	<b>Hours</b>
REC ELECT .....	3	PSY 1879G .....	3
REC ELECT .....	3	REC 2290 .....	3
REC 3910 .....	3	REC ELECT .....	3
REC 2250 .....	3	GEN ED	
US		HUMANITIES (*).....	3
CONSTITUTION.....	3	GEN ED	
FREE ELECT .....	3	SOC/BEHAV .....	3
		FREE ELECT .....	3
<b>Total .....</b>	<b>18</b>	<b>Total .....</b>	<b>18</b>

<b>Third Year</b>			
<b>First Semester</b>		<b>Second Semester</b>	
<b>Courses</b>	<b>Hours</b>	<b>Courses</b>	<b>Hours</b>
BUSINESS ELECT .	3	BUSINESS ELECT .	3
FREE ELECT (1) ....	3-4	FREE ELECT (1) ....	3-4
FREE ELECT .....	3	REC 3550 (3).....	3
PED ACTIVITY .....	1	REC ELECT .....	3
REC ELECT .....	3	REC 4600 .....	4
REC 4740 .....	3		
<b>Total .....</b>	<b>16-17</b>	<b>Total .....</b>	<b>16-17</b>

<b>Fourth Year</b>			
<b>First Semester</b>		<b>Second Semester</b>	
<b>Courses</b>	<b>Hours</b>	<b>Courses</b>	<b>Hours</b>
FREE ELECT .....	3	REC 4275 (2).....	6
REC 4274 .....	1		
REC 4830 .....	3		
REC 4850 .....	3		
REC ELECT .....	3		
SENIOR	3		
SEMINAR (4)			
<b>Total .....</b>	<b>16</b>	<b>Total .....</b>	<b>6</b>

Major GPA based on all recreation courses taken at EIU.

(\*) See EIU Courses of the General Education courses listed by Segment.

1. If required, foreign language would be taken here

2. Internship in Recreation should be completed after REC 3550, REC 4274, and the majority of courses in recreation
3. Fieldwork requires 15 hours per week of practical experience at a field based site along with a one hour weekly class session. Enrollment is limited as sites in the immediate area are limited.
4. Must be taken outside major.

## **THERAPEUTIC RECREATION OPTION**

This option comprises REC 1320, 1780, 2250, 2290, 3111, 3250, 3360, 3550 or 3551, 4600, 3910, 4274, 4275 (6 sem. hrs.), 4355, 4740, 4830, 4850; 4 hrs. of REC electives chosen from 2500, 3300, 3310, 3510, 3515, 3560, 3860, 3900, 3960, 4741, 4950; 1 hr. of PED activity courses; 3 hrs. of electives from ECN, MGT, ACC, MKT approved by advisor and department chair; BIO 2200; PSY 1879G, 3780; FCS 1800; and 6 hrs. of electives approved by advisor and department chair. General Education Requirements must include BIO 1001G and 2001G.

Suggested four-year plan of study for the B.S. in Recreation Administration with an option in Therapeutic Recreation:

### **First Year**

<b><u>First Semester</u></b>		<b><u>Second Semester</u></b>	
<b>Courses</b>	<b>Hours</b>	<b>Courses</b>	<b>Hours</b>
ENG 1001G .....	3	ENG 1002G .....	3
SPC 1310G .....	3	GEN ED MATH (*)..	3
GEN ED		GEN ED	
HUMANITIES (*).....	3	FINE ARTS (*) .....	3
REC 1780 .....	3	REC 1320 .....	3
GEN ED SCI		GEN ED SCI	
AWARE (1).....	3	AWARE (*).....	4
FREE ELECT .....	3		
<b>Total .....</b>	<b>18</b>	<b>Total .....</b>	<b>16</b>

### **Second Year**

<b><u>First Semester</u></b>		<b><u>Second Semester</u></b>	
<b>Courses</b>	<b>Hours</b>	<b>Courses</b>	<b>Hours</b>
BIO 2001G.....	4	BIO 2200.....	4
PSY 1879G.....	3	REC 2290 .....	3
REC 3910 .....	3	PED ACTIVITY .....	1
GEN ED		GEN ED	
SOC/BEHAV (*).....	3	HUMANITIES (*).....	3
REC 2250 .....	3	REC 3360 (5).....	3
		REC 3111 (7).....	3
<b>Total .....</b>	<b>16</b>	<b>Total .....</b>	<b>17</b>

### **Third Year**

<b><u>First Semester</u></b>		<b><u>Second Semester</u></b>	
<b>Courses</b>	<b>Hours</b>	<b>Courses</b>	<b>Hours</b>
FCS 1800 .....	3	BUSINESS ELECT ..	3
PSY 3780 .....	3	CERTIFICATION	
REC 3250 .....	3	ELECT .....	3
US		FREE ELECT.....	3
CONSTITUTION	3		
.....			
REC ELECT .....	3	REC ELECT .....	3
REC 3550 (3).....	3	REC 4355 (6) .....	3
		REC 4740 .....	3
<b>Total .....</b>	<b>18</b>	<b>Total .....</b>	<b>18</b>

### **Fourth Year**

<b><u>First Semester</u></b>		<b><u>Second Semester</u></b>	
<b>Courses</b>	<b>Hours</b>	<b>Courses</b>	<b>Hours</b>
CERTIFICATION		REC 4275 (2).....	6
ELECT .....	3		
REC 4274 .....	1		
REC 4600 .....	4		
REC 4830 .....	3		
REC 4850	3		
SENIOR SEM (4)....	3		
<b>Total .....</b>	<b>17</b>	<b>Total .....</b>	<b>6</b>

Major GPA based on all recreation courses taken at EIU.

(\*) See EIU Courses of the General Education Courses listed by Segment.

1. Must take Biological Science 1001G specifically.
2. Internship in Recreation should be completed after REC 3550, REC 4274, and the majority of courses in recreation
3. Fieldwork requires 15 hours per week of practical experience at a field based site along with a one hour weekly class session. Enrollment is capped, as sites in the immediate area are limited.
4. Must be taken outside major.
5. REC 3360 is only offered during Spring Semester of even-numbered years.
6. REC 4355 is only offered during Spring Semester of odd-numbered years.
7. REC 3111 is only offered during Spring Semester of even-numbered years.

\*Internship (Recreation Administration 4275) must be served in a clinical, residential or community-based therapeutic program under the supervision of a Certified Therapeutic Recreation Specialist (CTRS) by the National Council for Therapeutic Recreation Certification.

\*\*In order to seek certification by the National Council for Therapeutic Recreation Certification (NCTRC), the student must select courses from at least three of the following six areas: adaptive physical education, biological /physical sciences, human services, psychology, sociology, or special education.  
(Major GPA based on all recreation courses taken at EIU.)

## **RECREATION ADMINISTRATION HONORS PROGRAM**

Admission to the Departmental Honors Program requires students to have at least a 3.50 GPA on a 4.0 point scale and permission of the Director of Honors Programs and the Departmental Honors Coordinator.

Students in the Recreation Administration Honors Program must maintain an overall GPA of 3.50. Students who have been dismissed from the program because their overall GPA has fallen below 3.50 may petition for readmission. Students must raise their GPA to 3.50 and submit their petition to the Director of Honors Programs and Departmental Honors Coordinator.

### **Departmental Honors Requirements**

Recreation Administration 4644 Honors Thesis.....	3 sem. hrs.
Recreation Administration 4666 Honors Seminar (two times) .....	6 sem. hrs.
Recreation Administration 4444 Honors Independent Study .....	1 sem. hr.
Recreation Administration 5420 Principles/Philosophy of Leisure .....	<u>2 sem. hrs.</u>